



Product Program
NSF (Non-sufficient Funds) Check Form

Use this form for NSF checks received during product sales. The troop will be reimbursed for the amount of the check and any bank fees incurred. Use one form for each NSF check.

This form must be completed in its entirety and include the following documentation:

1. Copy of the original NSF check returned to the troop.
2. Bank statement documenting fees assessed to the troop

Completed form and documentation must be sent to helpdesk@gshom.org within 60 days of the date the check was written.

An ACH refund to the troop account will be made within 2-4 weeks.

Please print clearly.

Today's Date: ____/____/____ Treats & Reads Program Cookie Program

Troop Leader Information: (Please Print)

Troop #: _____ Service Unit #: _____ Regional Center: _____

Name: _____

Address: _____

City: _____ State: MI Zip code: _____

Phone (____) _____ Email: _____

Check Information

Parent/Guardian

Other/Customer

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (____) _____ Check #: _____

Check Amount \$ _____ Bank Fees \$ _____ Total: \$ _____