

Girl Scout Area Troop Organizer Position Description

Appointment/accountability:

Appointed by, and accountable to, the area manager to organize Girl Scout troops in an assigned geographic area.

Term of appointment:

One-year appointment generally concurrent with the membership year, October 1 through September 30.
Recommended term limit: 5 years.

Responsibilities:

1. Work with the membership specialist and area management team to recruit and place adults and girls to meet the area membership goals.
2. Work with the area management team to identify areas where troops and leaders are needed.
3. Contact, establish and maintain positive relationships with community organizations including schools, churches, community centers, etc.
4. Work with other volunteers and regional staff to ensure support to troops, volunteers, and girls that will enable smooth delivery of program services.
5. Organize and place girls in new and existing troops.
6. Seek and obtain troop sponsors, find suitable meeting space.
7. Assist with development of troop committees, generating family support, conducting informational parent meetings.
8. Follow up with new troop leaders as needed; assure completion of volunteer orientation and Leadership Essentials course.
9. Conduct volunteer evaluations annually in assigned area and consult with GS area manager about reappointments.
10. Serve as a positive example for girls and adults by modeling reliability, respect for others, inclusiveness, and positive attitude.

Qualifications:

- Accepts the principles and beliefs of Girl Scouts USA (GSUSA) and Girl Scouts Heart of Michigan (GSHOM).
- Is a registered member of GSUSA.
- Ability to work with adults and respect their individual differences.
- Ability to analyze, plan and evaluate.
- Ability to organize, direct and motivate adults and groups.
- Good verbal and written communication skills, including strong public speaking skills

Benefits to volunteer:

Volunteers in this position will gain experience (1) sharing their knowledge (2) supervising and supporting people, (3) practicing community organization skills, (4) using marketing skills, (5) and working collaboratively.