

## Volunteer Agreement

**The volunteer agreement outlines the mutual responsibilities of the Girl Scouts Heart of Michigan and volunteer.**

Name: \_\_\_\_\_

Telephone (primary): \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Position: \_\_\_\_\_ Appointment Term: \_\_\_\_\_

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### **Girl Scouts Heart of Michigan agrees to:**

- Provide the volunteer with a copy of the volunteer policies
- Provide a position description
- Provide an appointment letter and a volunteer agreement
- Provide orientation to the position, Girl Scouts Heart of Michigan (GSHOM) and Girl Scouts of the USA (GSUSA)
- Provide relevant training and learning opportunities for the position
- Provide a self-appraisal form for recording volunteer service
- Give recognition for time and energy devoted to the position
- Implement ongoing affirmative action for volunteers
- Carry liability insurance and supplementary accident insurance as part of GSUSA and/or GSHOM membership
- Provide ongoing support, guidance, feedback, and performance evaluation

### **The volunteer agrees to:**

- Comply with membership requirements and register as a member of the GSUSA and GSHOM
- Provide up-to-date information if there are any changes to volunteer application and background check data
- Participate in GSHOM and GSUSA orientations, position-related trainings, and learning opportunities

- Meet with appropriate groups on a regular basis for ongoing support and evaluation
- Devote sufficient time and energy to fulfill the outlined position requirements
- Support the Girl Scout mission and values
- Comply with the policies and standards of GSHOM and GSUSA
- Follow safety guidelines and procedures of GSHOM and GSUSA
- Support the activities and goals of GSHOM
- Affirm that the GSHOM welcomes members of diverse demographics (race, ethnicity, age, sex, socioeconomic, veteran, etc.)
- Acknowledge that the position is voluntary and that GSHOM does not provide monetary compensation

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Area Manager or Membership Staff Signature

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Date

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Volunteer Signature

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Date