girl scouts
heart of michigan

Girl Scouts Heart of Michigan Fab 5

Bridge to the Next Century

Volunteer positions

March 2, 2013

Be a volunteer for the "Bridge to the Next Century" event on March 2! Individuals who volunteer will receive a $15 discount on their registration fee. To be eligible to volunteer, individuals must be registered Girl Scouts in grades 6-12, registered Girl Scout adults, or adults affiliated with Girl Scouts. Limited spaces are available for each volunteer position. Submit your volunteer application to reserve your spot. If you have questions, please contact Janice Stanley Amin at Fab5volunteers@gshom.org.

Available Positions

Coordinators are a part of the planning commmittee.Coordinators participate in the planning meetings and will put in volunteer hours before, during and after the event.

- **Set Up Coordinator:** Oversees a team to set up chairs, tables, signs, activity spaces and tents. Each Set-up Coordinator will oversee one activity zone.
- **Clean Up Coordinator:** Oversees a team to take down chairs, tables, signs and clean up activity space. These volunteers may also assist with tent take-down. Each Clean-up Coordinator will oversee one activity zone.
- **First Aid Coordinator:** Coordinates volunteers for all First Aid stations. Makes sure stations are stocked with First Aid supplies, and communicates with local ambulance providers and other rescue agencies if the need arises.
- **Opening Ceremony Coordinator:** Coordinates the logistics for the opening ceremony of the event.
- **Concert Coordinator:** Coordinates the logistics for the concert event.
- **Museum Coordinator:** Oversees activities at the museum.
- **Activity Zone Coordinator:** Oversees a team of volunteers at specific activity zones.

DISCOUNT INFORMATION

Volunteers who work four hours or more will receive $15 off of their registration fee. Hours do not have to be consecutive. Volunteer shifts are open to adults and girls in grades six and up.

All shifts are Saturday, March 2nd from 10 a.m.-2 p.m., 1:30-5:30 p.m., or 5:30-9:30 p.m. unless otherwise noted.

- **First Aider:** Assists participants with general First Aid,,not to exceed their training. Will work with Level II First Aiders at First Aid stations or wear a First Aid armband and monitor the event site. First Aid volunteers must submit a copy of current CPR and First Aid certifications.
- **Level II First Aider:** Level II First Aiders are certified in one of the following: Responding to Emergency or Wilderness First Aid, or are physicians, physician's assistants, nurse practitioners, registered nurses, licensed practical nurses, paramedics, military medics, or emergency medical technicians. Level II First Aiders will serve as lead first aiders at First Aid stations and assist participants with First Aid needs. Level II First Aiders must submit a copy of current CPR and Level II or higher certification. Level II First Aiders will be placed at official first aid stations around the event.
- **Concert Crowd Control Volunteer:** Assists at crosswalks, keeps areas clear, and helps with parking and parking lot access. Shifts Available: Saturday, March 2nd from 5:30-9:30 p.m. at Hill Auditorium on the University of Michigan campus.
- **Activity Specialist:** Assists with crafts, games and other activities at various sites for the duration of the event.
- **Set Up Volunteer:** Assists with the set-up of an activity zone such as sign placement, table and chair set-up and activity set-up. Set-up volunteers may also assist with tent set-up if needed. Shifts Available: Saturday, March 2nd from 7-9 a.m.
- **Clean up Volunteer:** Assists with take-down and clean-up of an activity zone including taking down tables and chairs, making sure area is clean and clear of debris, and trash is bagged. Clean-up volunteers may assist with the take-down of tents if needed. Shift Available: Saturday, March 2nd from 5:30-9 p.m.
- **Photographer:** Takes photos at an assigned activity zone with their own camera. Photographers will download their photos at a download station at the end of the event.
- **Event Preparation Volunteer:** Stuffs check-in packets, prepares activity station supplies, prepares First Aid station supplies and set-up supplies. Shifts are available at the **GSHOM Ypsilanti/ Ann Arbor Regional Center**: Tuesday, February 19th from 10 a.m.-5 p.m.; Wednesday, February 20th from 10 a.m.-5 p.m.; Thursday, February 21st from 1-9 p.m.; Monday, February 25th from 3-9 p.m.; Tuesday, February 26th from 6-9 p.m. Volunteers do not need to volunteer for an entire shift, but may come on the scheduled dates at the times that work best for them.
- **Registration Volunteer:** Assists participants with check-in, shirts and general information.
- **'Ask Me' Information Volunteer: Assists participants with questions they have about the activities, locations, etc.**
- **Bus Stop Ambassador:** Welcomes bus riders as they get on & off the bus. Uses cell phones to communicate with the Transportation Coordinator and get answers to questions about rider back-ups, special needs, etc., which prohibit the smooth flow of riders getting on & off of the busses. Be prepared to lead songs or to suggest a 'wait-in-line' activity if participant wait is long.
- **Lost and Found Coordinator:** Oversees all lost and found items. Collects items from the main information station, transports to concert at the University of Michigan's Hill Auditorium.

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Bridge to the Next Century
Volunteer Application

Last name: _____ First name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Phone: _____

Girl Scout Area: _____

❒ Girl grade _____ ❒ registered Girl Scout adult ❒ adult

I would like to work_____ shifts. (example: two shifts. You will be placed in the number of shifts you indicate)

First choice:
Volunteer position: _____

Please list all shifts you are interested in working:

_____

Second choice:
Volunteer position: _____

Please list all shifts you are interested in working:

_____

If you wish to participate in the event when you are not volunteering, please fill out a Bridge to the Next Century Registration form. Community members who are only volunteering for the event do not need to fill one out.

Note: Volunteers who work four hours will receive $15 off their registration fee. Hours do not have to be consecutive. Volunteers are open to adults and girls in sixth grade and up.

Registration is free for those who work six hours or more.

Deadline for volunteer registration is February 27, 2013.

You will receive an email confirmation with your assigned volunteer shift and time.

Volunteer Shirt Sizes _____S _____M _____L _____XL _____2XL _____3XL _____4XL (Adult Sizes)

Please send your volunteer application and event registration form to:

Heather Ackman or email: programreg@gshom.org
601 W. Maple St.
Kalamazoo, MI 49008