

Troop 609 Mackinac Island Scout Service Camp

Adult Information

Imagine waking up to the sound of horse's clip-clopping down the street, hearing the foghorn on Round Island passage or the sound of a passing ship. Picture an elite group of Girl Scouts standing at attention in full uniform, and as they raise the Fort flags in unison, you feel a sense of pride knowing you were a member of this wonderful historic program, the Mackinac Island Governor's Honor Guard / Scout Service Camp.

As an adult volunteer staff member, you will receive training and support (along with the seven other adults) throughout the spring and summer in preparation for the week on the Mackinac Island. What you put into the program; you get back a hundred-fold. Working with Troop 609 in this girl led program is truly a reward and it will change you forever. Apply today and make a difference in the lives of 54 girls and thousands of Mackinac Island visitors!

Returning Adults **due by November 1st**
New Applications **due January 1st**

Required time commitments. All trainings are at Camp Linden:

March 7-9, 2025	Participation in zoom interview sessions, schedule to be determined
March 21-23, 2025:	Adult Training Weekend, Friday 7pm – Sunday 12pm
April 4-6, 2025:	Adult prep Weekend and Basic Training with the Girls, 7pm Friday until 12pm on Sunday
May 16- 18, 2025:	Planning weekend, 7pm Friday until 12pm Sunday
June 20-22, 2025:	Training Weekend, 6 pm Friday until 12 p.m. Sunday
July 11-12 , 2025:	Training Friday 7pm – 6pm Saturday
TBD	Mackinac Island, Michigan. Saturday to Saturday. Week will be announced in December. Will be a late July or Early August Week. 10am the day of arrival until 3pm the day of departure
Sep 26-28, 2025:	Staff Wrap-Up Weekend, 7pm Friday – 12pm Sunday
Other:	Additional time before and after trainings for duties as needed

The application deadline will be extended if a position is not filled. For more information contact Brenda Coleman at honorguarddirector@yahoo.com.

Qualifications and position descriptions on next page.

QUALIFICATIONS

- Must be a Michigan resident, 21 years of age and older
- Past experience as an MIGHG girl, adult staff, or parent is preferred
- Experience working with youth grade 6th – 12th; scouts, church, sport members, band member etc. allowing them to make decisions and mentoring them
- Registered Girl Scout member willing to take necessary GS and safety training
- In good physical condition for marching long distances up and down hills and standing in midday sun
- Willingness to learn the details and the mechanics of the program
- Ability to allow girls to lead patrols with mentoring and coaching, having to step into the work as needed, to ensure the troop is trained and prepared for the week on the island.
- Ensure the overall safety and well being of the entire group is being considered and followed
- Ability to maintain a good relationship with eight adults living in close quarters
- Ability to collaborate with girls and adults while supporting girl and other adult decisions in a positive accepting environment
- Ability to maintain a positive attitude and mentoring relationship with girl participants
- Willingness to put girls needs and wants before their own personal ideas and free time

BASIC POSITION RESPONSIBILITIES (Full job descriptions are available upon request, but will be reviewed prior to committing to the position)

All adult positions participate in Flag and Guide Duty. All positions require additional time outside of the training working on program related tasks.

- **Unit Leader (four positions)**
 - Supervise and help lead a patrol of 11-14 girls during trainings and the week on Mackinac Island.
- **Food and Business Manager**
 - Purchase and coordinate all food and other supplies for the training weekends and the week on Mackinac Island. Mentor Adults and Junior Leadership on Food prep, kitchen safety and cleanliness. Work with the Program Administrator to oversee the girl Program Committee. Maintain budget, balance checkbook. Act as a relief person to the other adult positions on Mackinac Island. Current ServSafe Certification is required.
- **Program Administrator**
 - Coordinate with vendors for the group photo and free time activities. Responsible for the craft supplies, games and any team building activities. Inventory and ordering of any T -shirts, uniform shirts, coats, ponchos, name tags and ties/cords. Works with the Food and Business Manager to oversee the girl run Program Committee that plans the evening programs, crafts and decorations for Mackinac Island. Serve as a relief person to the other adult positions on Mackinac Island.
- **Program Support**
 - Works with the Food and Business Manager to ensure all packing is done at the trainings and all cleaning supplies are purchased. Inventory of all uniform parts. Responsible for girl and adult laundry on Mackinac Island. Serve as a relief person to the other adult positions on Mackinac Island.
- **Health Supervisor**
 - This position is combined with any other position. A current license for EMT, CAN, RN or MD is required for this position or willing to take a specialized course for this position. Give temporary care for illness and accidents. Assist the director in supervising the health and safety of all girls and adults according to council health and safety directives. Collect, review, and maintain all health forms, Camp Docs, medications and medicine logs for girls.

Costs

The costs for an adult member of Troop 609 include uniform costs (Shirts, shorts, watch, name tag, socks, shoes, official Girl Scouts' insignia, coat, poncho, and staff T shirt), miscellaneous cost for spirit gifts and assembling girl gifts, shared food expenses for adult only training weekends and miscellaneous snacks for the program. Also, any costs associated with certificates/licenses for position, including Basic First Aid & CPR for all positions.

What skills and qualifications do you have for the position(s) you are applying for? _____

Describe your work ethic? _____

Why do you want to serve as an adult member with Troop 609 of the Mackinac Island Scout Service Camp? _____

I agree to take training offered to help me carry out my volunteer position. I understand that by volunteering for this position that I will be putting the girls needs and wants above my own personal free time. I understand the mandatory attendance at the trainings and the additional time that may be needed outside of the trainings to complete my expected duties. I am acquainted with and subscribe to the principles embodied in the Girl Scout Promise and Law and will abide by the conditions stated herein. I authorize the Girl Scouts Heart of Michigan and its agents to investigate all statements on this application, and the references listed above. I authorize all references and sources to release information without liability for damage incurred in providing it. Further, I release the Girl Scouts Heart of Michigan and its agents from liability and damages related to or arising out of any reasonable background investigation. I understand if any information given is incorrect, I will be held responsible.

Signature _____ Date _____

<p>Mail to: MISSC 3116 Blue Grass Lane Swartz Creek MI 48473</p>

Mackinac Island Scout Service Program Troop 609
Confidential Reference Outline

Name of applicant: _____ Name of reference: _____

Please mail this Reference to the address below by the application deadline

The above name applicant has applied to be an Adult Leader of the Mackinac Island Scout Service Program with Troop 609. Troop 609 participates in various duties on Mackinac Island and Fort Mackinac including flag ceremonies, guide duty, and various service projects. This Adult Leader will be guiding, mentoring and working with Girl Scouts ages 6th - 12th grade. If you have any questions about the program, please ask the applicant or contact the Director at honorquarddirector@yahoo.com. Use additional paper if needed. Thank you for your assistance!

1. How long have you known the applicant? How do you know them? _____

2. How has she evidenced the following (give specific examples if possible):

a. Her ability to work in a group setting: _____

b. Her overall attitude: _____

c. Her dependability and maturity? _____

3. Other comments _____

Signature _____ Phone Number: _____ Date _____

Mail to: Brenda Coleman, Troop 609 Reference, 3116 Blue Grass Lane, Swartz Creek MI 48473

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4. How long have you known the applicant? How do you know them? _____

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6. Other comments _____

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