



New Leader Mentor

SUMMARY: As a Service Unit's New Leader Mentor, you are a key player in bringing the Girl Scout experience to life for girls and adults in your area. Your expertise, interests, skills, and life experiences are essential to the leadership experience, which inspires girls to reach their personal best. Mentoring is all in the details! We want you, our valued volunteer, to have all the knowledge and tools necessary to do a great job and have a great partnership with your Service Unit Manager (SUM) and Girl Scout Heart of Michigan (GSHOM) Membership Specialist. This position requires working closely with new troops, attending meetings, sharing resources, and acting as a mentor for those who are just starting out with their Girl Scout experience.

Benefits to Volunteers:

Volunteers in this position will gain experience:

- Enhancing their coaching and communication skills.
- Developing and fostering positive relationships among peers.
- Keeping up to date on developments in the Girl Scout movement that enhances program delivery.

REPORTS TO: Service Unit Manager and assigned Membership Specialist

APPOINTMENT: Appointed by Service Unit Manager and GSHOM staff partners for one year; reappointment based on annual evaluation.

SUPPORT: The New Leader Mentor will receive support from the Service Unit Manager as well as the Membership Specialist.

RESPONSIBILITIES/TASKS:

- Support all new and forming troops in the Service Unit.
- Serve as a mentor and liaison between new troops and the SUM/Membership Specialist.
- Work together with SUM to welcome new troop leaders to the Service Unit and inform them of meetings days and times.
- Initiate a "sister troop" program by assigning new troops a seasoned troop to partner with for activities and events.
- Ensure new troops have all they need from GSHOM staff partners and the SU to be successful.
- Inform new troops on policies surrounding the Girl Scout Heart of Michigan Product Program and connect them with the Service Unit Product Manager.
- Attending new troop first meetings (as available) to support new troops.

QUALIFICATIONS:

- Personal Integrity: Demonstrate honesty, radical candor, and take responsibility for actions and outcomes, even when no one is watching.
- Positive Mindset & Attitude: Chose to perceive and reach through a lens of empathy, enthusiasm, curiosity, helpfulness while being passionate solution-oriented, service-minded, and driven towards goals.
- Unquestionable Excellence: Dedicated to fulfilling the Girl Scout mission, willing to work hard to bring our vision to life through resilience, determination, personal growth, and continuous learning.
- Mission Driven: Care deeply about girl development and partnering with stakeholders.
- Collaborative Changemaker: Intentionally present and forward thinking dedicated to sharing skills through mentoring, service leadership, taking risks, intentional youth development, who are open to change and feedback.
- Adaptability: Adjust and modify one's behavior and remain flexible and tolerant in response to changing situations and environments, unexpected obstacles, or diverse people expressing different perspectives, needs, or demands.
- Oral and Written Communication: Express ideas and facts clearly and accurately. Maintain open lines of communication with all GSHOM staff partners.
- Fostering Diversity: Understand, respect, and embrace differences.
- Technology Skills: Access to e-mail and the internet.

REQUIREMENTS:

- Must be at least 18 years of age.
- Be guided in all actions by the Girl Scout Mission, Promise, and Law.
- Must be a registered member of Girl Scouts of the USA (GSUSA) and have a background check completed.
- Must have knowledge of Girl Scouting including Safety Activity Checkpoints, Volunteer Essentials, and GSHOM policies.
- Remain informed about and comply with the most current policies, procedures, and guidelines of GSHOM and GSUSA.
- Must complete required training as assigned and provided by GSHOM and GSUSA.
- Ability to keep accurate records.
- Maintain a cooperative working relationship with GSHOM staff partners, service team members, and troop leaders.